



**TOWN OF LOS GATOS  
PLANNING COMMISSION  
REPORT**

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**MINUTES OF THE PLANNING COMMISSION MEETING  
JUNE 23, 2021**

The Planning Commission of the Town of Los Gatos conducted a Regular Meeting on Wednesday, June 23, 2021, at 7:00 p.m.

**This meeting was conducted utilizing teleconferencing and electronic means consistent with State of California Executive Order N-29-20 dated March 17, 2020, regarding the COVID19 pandemic and was conducted via Zoom. All planning commissioners and staff participated from remote locations and all voting was conducted via roll call vote.**

**MEETING CALLED TO ORDER AT 7:00 PM**

**ROLL CALL**

Present: Chair Kathryn Janoff , Commissioner Jeffrey Barnett, Commissioner Jeffrey Suzuki, and Commissioner Emily Thomas

Absent: Vice Chair Kendra Burch, Commissioner Melanie Hanssen, Commissioner Reza Tavana

**VERBAL COMMUNICATIONS**

None.

**CONSENT ITEMS (TO BE ACTED UPON BY A SINGLE MOTION)**

- 1. Approval of Minutes – June 9, 2021**
- 2. Continue to August 11, 2021**  
**Amendments to Zoning Regulations – Tree Protection**  
Applicant: Town of Los Gatos

Consider the adoption of amendments to Chapter 29, Article 1, Division 2 (Zoning Regulations – Tree Protection) of the Town Code. It has been determined that there is no possibility that this project will have a significant impact on the environment; therefore, the project is not subject to the California Environmental Quality Act [Section 15061(b)(3)].

**MOTION:**                   **Motion by Commissioner Barnett to approve adoption of the Consent Calendar. Seconded by Commissioner Thomas.**

**VOTE:**                   **Motion passed unanimously.**

### **PUBLIC HEARINGS**

**3. 110 Wood Road**

APN 510-47-038

Applicant: Rockwood Pacific

Property Owner: Covia Communities

Project Planner: Sean Mullin

Provide the public with an opportunity to give verbal comments on the Draft Environmental Impact Report (Draft EIR) for a request for a Planned Development for a senior living community on property zoned R:PD. No action will be taken at this meeting.

Sean Mullin, Associate Planner, presented the staff report.

Opened and Closed Public Comment.

Planning Commission questions to staff followed.

### **OTHER BUSINESS**

**4. Review and discuss the California Environmental Quality Act PowerPoint.**

Joel Paulson, Community Development Director, presented the staff report.

Planning Commission questions to staff followed.

### **REPORT FROM THE DIRECTOR OF COMMUNITY DEVELOPMENT**

Joel Paulson, Director of Community Development

- A General Plan Update community meeting will be held on June 29, 2021 to review the proposed changes to the General Plan. The Town will also publish a newsletter and get the word out over the summer in advance of the release of the Environmental Impact Report and the Planning Commission's consideration of the Draft General Plan and EIR.
- At its June 15, 2021 meeting, the Town Council authorized an agreement with a consultant for the Housing Element. A kickoff meeting with the consultant and staff will

be held in mid-July and the Town Council will set up the Housing Element Update Advisory Board in August.

**SUBCOMMITTEE REPORTS/COMMISSION MATTERS**

None.

**ADJOURNMENT**

The meeting adjourned at 7:50 p.m.

This is to certify that the foregoing is a true and correct copy of the minutes of the June 23, 2021 meeting as approved by the Planning Commission.

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/s/ Vicki Blandin